



## Town Council Agenda Report

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Date: April 14, 2026

To: Honorable Mayor and Town Council

Subject: MARCH 2026 PAYROLL/BENEFITS WARRANTS SCHEDULE

From: Guy Eisenbrey, Town Manager

Submitted by: Suresh Malkani, Finance Director  
Finance Department

Budgeted Item:  Yes  No  N/A

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### RECOMMENDED ACTION

That the Town Council receive, ratify and file the payroll/benefits warrants as presented.

### BACKGROUND

Per Section 3.16.040 through 3.18.030 of the Town of Apple Valley Municipal Code, except for tort claims, every claim and demand received against the Town shall be presented to, approved in writing by the receiving department or office, certified to the delivery or rendition of the supplies, materials, property or service for which payment is claimed, and that the quality and prices correspond with the original specifications and contracts.

### SUMMARY

Pursuant to the Town's Municipal Code, the register of demands shall be presented to the Town Council at the next regular meeting thereof after preparation. The Town Council may approve, conditionally or partially approve or reject such register of demands and in connection therewith consider the recommendations of the Town Manager and Director of Finance. Further, the State Government Code provides that Staff may process and pay prior to ratification by the Town Council, demands properly made in the ordinary course of business, the just obligations of the Town, such as routine salaries and wages, and other like expenditures for which there is an express budget appropriation, and in connection with which there is no dispute as to the obligation and amount being payable. The Payroll / Benefits warrants issued from March 1 through March 31, 2026, in the amount of \$1,162,876.91 net of voids, covering issued warrant #s 72465-72485 and direct deposit advice #s 1008202-1008707 are herewith submitted for approval.

## FISCAL IMPACT

DATE	TOTAL
03/13/2026	<u>\$576,041.41</u>
03/27/2026	<u>\$586,835.50</u>
TOTAL:	<u>\$1,162,876.91</u>

The payroll and benefit warrants issued, covering warrant #s 72465-72485 and direct deposit advice #s 1008202-1008707 inclusive, totaled \$1,162,876.91. Sufficient funding is appropriated and available in such amounts necessary to cover the demands included herein.