Town Council Agenda Report

Date: June 8, 2021

To: Honorable Mayor and Town Council

Subject: UPDATED SCHEDULE OF FUTURE DEVELOPMENT CODE
                 AMENDMENT DISCUSSIONS

From: Douglas Robertson, Town Manager

Submitted by: Lori Lamson, Assistant Town Manager
                 Planning

Budgeted Item: ☐ Yes ☐ No ☒ N/A

RECOMMENDED ACTION
Receive and file

SUMMARY:
On May 1, 2019 the Planning Commission and the Town Council held a joint workshop to discuss issues related to the current regulations of the Development Code. Most of these issues involved non-residential development, with a few exceptions. At that meeting direction was given to staff to initiate Development Code Amendments for certain items and also bring back some discussion topics to the Council for initiation consideration. Since this date the Town has accomplished, 26 Amendments covering 45 separate issues; 9 discussion items covering 12 issues and created one Ad Hoc Committee for recommending modifications to the R-M standards. There still remains one discussion item and the final Amendment to the Development Code that involves several items, including a clean up item.

Attached is an updated schedule that identifies these Amendments and discussion items. The items that have been highlighted have been completed. The table shows the tentative schedule that these items will be brought forward to the Planning Commission and Town Council for consideration.

Each Amendment requires a recommendation from the Planning Commission and Adoption of first and second reading by Council. Discussion items would require a step of initiating an Amendment to then forward to the Planning Commission for review and

recommendation, followed by the Council adoption. Each of these items can take 4 to 6 months to process individually.

Staff determined the priority of the items through the discussion that took place at the workshop. The schedule attached is fluid and can be modified by staff or the Council depending on staffing and Council priorities.

Fiscal Impact:
Not Applicable

Attachments:
Development Code Amendment Schedule